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ਐਸਟਰੇਲੀਅਨ ਸਿੱਖ ਐਸੋਸੀਏਸ਼ਨ  
Australian Sikh Association

Gurdwara Sahib Glenwood, Sydney

OFFICE 2-18 Meurants Lane, Glenwood  
NSW 2768 Australia

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**ELECTION OF THE DIRECTORS OF THE AUSTRALIAN SIKH ASSOCIATION LTD (ASA)**

Dear ASA Member(s)

Due to the extraordinary circumstances presented by the COVID-19 pandemic and COVID restrictions imposed by NSW government and for continued safety of our community, there has been delays in organising the election of directors.

Notice is hereby given that the Election of The Australian Sikh Association Ltd to elect Directors by way of poll (Secret Ballot) as per Clause 10.5 of the ASA Constitution is proposed as follows:

**Invited: Members (Life, Patron & Chief Patron Members) of the ASA Ltd.**

**Election Date: Saturday, 12-Feb-2022 Time: 9:00 AM to 5:00 PM**

**Venue: Gurdwara Sahib, 4-18 Meurants Lane, Glenwood, NSW 2768**

**Agenda:**

1. Election of Directors by the way of a poll (secret ballot)

**Proxy:** As per Clause 10.5.10 "A Member eligible to vote may appoint a person as the Member's proxy to attend and vote for the Member at the election subject to the requirements in respect to appointment of proxies under Clauses 9.7.6 to 9.7.9."

Clause 9.7.7A of the ASA constitution stipulates "Subject to Clause 9.7.7B, a Member may appoint a person as the Member's proxy to attend and vote for the Member at the meeting, if such Member:

- a) resides outside Greater Sydney on the date of the relevant meeting, or
- b) resides in Greater Sydney, and on the date of the relevant meeting, he or she will be:
  - i) absent from Greater Sydney; or
  - ii) hospitalised on the date of the relevant meeting."

Proxy form duly signed by Company Secretary and Returning Officer is being sent to members residing outside Greater Sydney. Any member residing in Greater Sydney who would like to appoint a proxy as per clause 9.7.7A (b) may obtain a proxy form from the ASA office or download using a link provided (ASA Proxy Form 2022.pdf). Proxy submitted on any other form will be cancelled. The details/documents required for the proxy are listed on the proxy form. Proxies given in duplicate will be rejected. Please note:

Clause 9.7.8 "A Member shall not be entitled to hold more than two (2) proxy votes."

Clause 9.7.9 "A proxy does not have the authority to speak or vote for a Member at a meeting while the Member who appointed the proxy is at the meeting."

The proxy form and all other documents required under this clause 9.7.7B should be received by the Company Secretary at least forty-eight (48) hours before the Election Day. (By no later than 6:00 PM on 9-Feb-2022). Proxy forms submitted for the ASA election by 9-Feb-2022 and correctly completed shall also be valid for the AGM.

**Photo ID:** Please note that a photo ID (Australian Driver's License/Passport or other photo ID issued by Australian authorities) is required for identification purpose.

**Voting right of ASA members as per:**

clause 8.7.3 "A Member shall be entitled to vote for the election of the Board only if he/she has been a Member for a continuous period of at least ten (10) calendar months immediately before the date of election, except for the first election of the Board after the registration of the Company at which all Members shall be entitled to vote."

clause 8.7.4 "A Member shall be entitled to attend and vote at any general meeting of the Company only if he/she has been a duly registered Member for at least ten (10) calendar months prior to the date when the meeting is held."

**Attached with this letter for members consideration:**

1. Marked Proxy form (to members residing outside Greater Sydney)
2. List of valid candidates
3. Notice of AGM of the ASA

**Uploaded on the ASA website (refer below for how to access Election/AGM information):**

1. Notice of Election of Directors of the ASA (this document)
2. List of valid candidates
3. Suitability statements
4. ASA Proxy Form 2022

In the event the Election or AGM could not be held due the extended COVID-19 restrictions, the ASA Board will make alternative arrangements and notify the members accordingly. The Board is requesting members to submit any questions related to the Election and AGM via email to [agm2021@asaltd.org.au](mailto:agm2021@asaltd.org.au) or by post to **PO Box 843, Kings Langley NSW 2147**. Members asking questions, must include the ASA membership number, Full name, address and certified copy of photo/address ID for verification. Questions will be responded to by the relevant portfolio director through the Company Secretary.

Refer the ASA constitution for further details. You may download a copy from the ASA website <https://www.asaltd.org.au/management-committee> by selecting the **ASA Constitution**

*Pritpal Tiwana*

Pritpal Singh Tiwana  
Company Secretary  
Dated: 23-Jan-2022

**How to access Election/AGM information \***

Option 1: Go to <https://www.asaltd.org.au/agm>

Option 2: Scan QR code from phone camera



Option 3: Send email at [agm2021@asaltd.org.au](mailto:agm2021@asaltd.org.au) to request print copies. You must provide photo ID and membership number.

\*ASA saved over \$8000 by utilising the online medium to circulate related reports/information to the members