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ਐਸਟਰੇਲੀਅਨ ਸਿੱਖ ਐਸੋਸੀਏਸ਼ਨ
Australian Sikh Association

Gurdwara Sahib Glenwood, Sydney

OFFICE 2-18 Meurants Lane, Glenwood
NSW 2768 Australia
PO BOX 843 Kings Langley NSW 2147
TEL (02) 9622 6994
EMAIL info@asaltd.org.au

Date: 30 October 2023
Reference: ASA/23/10/1A7

ELECTION OF THE DIRECTORS OF THE AUSTRALIAN SIKH ASSOCIATION LIMITED

Dear ASA Member/s

Notice is hereby given that the election of The Australian Sikh Association Limited (ASA) to elect Directors by way of poll (Secret Ballot) as per Clause 10.5 of the ASA Constitution will be held as follows:

Election Date: Sunday, 19 November 2023
Time: 9.00 AM to 5.00 PM
Venue: Guru Nanak Public School, Gurdwara Sahib, 4-18 Meurants Lane,
Glenwood, NSW 2768
Invited: Members (Life, Patron & Chief Patron Members) of the ASA

Agenda:

1. Election of Directors by the way of a poll (secret ballot)

Proxy: As per Clause 10.5.10 "A member eligible to vote may appoint a person as the Member's proxy to attend and vote for the Member at the election subject to the requirements in respect to appointment of proxies under Clauses 9.7.6 to 9.7.9."

Clause 9.7.7A of the ASA constitution stipulates "Subject to Clause 9.7.7B, a Member may appoint a person as the Member's proxy to attend and vote for the Member at the meeting, if such Member:

- a) Resides outside Greater Sydney on the date of the relevant meeting, or
- b) Resides in Greater Sydney, and on the date of the relevant meeting, he or she will be:
 - i) absent from Greater Sydney; or
 - ii) hospitalised on the date of the relevant meeting."

Proxy from duly signed by Company Secretary and Returning Officer is being sent to members residing outside Greater Sydney. Any members residing in Greater Sydney who would like to appoint a proxy as per clause 9.7.7A (b) may obtain a proxy form the ASA office or download using a link provided (*ASA proxy Form 2023.pdf*). Proxy submitted on any other form will be invalid. The details/documents required for the proxy are listed on the proxy form. Proxies given in duplicate will be rejected. Please note:

Clause 9.7.8 "A Member shall not be entitled to hold more than two (2) proxy votes."

Clause 9.7.9 "A proxy does not have the authority to speak or vote for a Member at a meeting while the Member who appointed the proxy is at the meeting."

The proxy form and all other documents required under this clause 9.7.7B should be received by the Company Secretary at least forty-eight (48) hours before the Election Day, (by no later than 5:00 PM on 16 November 2023). Proxy forms submitted for the ASA election by 16 November 2023 and correctly completed shall also be valid for the AGM.

Photo ID: Please note that a photo ID (Australian Driver's License/Passport or other photo ID issued by Australian authorities) is required for identification purposes.

Voting right of ASA members as per:

Clause 8.7.3 "A member shall be entitled to vote for the election of the Board only if he/she has been a member for a continuous period of at least ten (10) months immediately before the date of election, except for the first election of the Board after the registration of the Company at which all Members shall be entitled to vote."

Clause 8.7.4 "A Member shall be entitled to attend and vote at any general meeting of the Company only if he/she has been a duly registered Member for a at least ten (10) calendar months prior to the date when the meeting is held."

Attached with this letter for members' consideration:

1. Marked Proxy form (to members residing outside Greater Sydney)
2. List of valid candidates
3. Notice of AGM of the ASA

Uploaded on the ASA website (refer below for how to access Election/AGM information):

1. Notice of Election of Directors of the ASA (this document)
2. List of valid candidates
3. Suitability statements
4. ASA Proxy Form 2023

The Board is requesting members to submit any questions related to the Election and AGM via email to agm2023@asaltd.org.au or by post to **PO Box 843, Kings Langley NSW 2147**. Members asking questions, must include the ASA membership number, full name, address and certified copy of photo/address ID for verification. Questions will be responded to by the ASA Board of Directors through the Company Secretary.

Refer the ASA constitution for further details. You may download a copy from the ASA website <https://www.asaltd.org.au/management-committee> by selecting the **ASA Constitution**.

How to access Election/AGM information

Option 1: Go to <https://www.asaltd.org.au/elections>

Option 2: Scan QR code

Albel Singh Kang

Dr. Albel Singh Kang
Company Secretary
Australian Sikh Association Ltd

